

One South Wacker Tenant Contact Information List

Note: Tenant is required to update this information quarterly (or as data changes) and resubmit this form to the Office of the Building.

Company:	Suite or Floor Number:
Main Phone Number:	Main Fax Number:
Primary Contact:	Email Address of Primary Contact:
Nature of Business:	Number of Employees (Day & Night):
Date Completed:	Completed By:

The following individuals are to be contacted, in order as they appear, in the event of a Day-time Emergency:

Name	Title	Home Phone Number	Cell Phone Number	Email Address

The following individuals are to be contacted in the event of an After-hours Emergency:

Name	Title	Home Phone Number	Cell Phone Number	Email Address

The following individuals are authorized to make company-wide decisions at this location

Name	Title	Home Phone Number	Cell Phone Number	Email Address

The following individuals are to be contacted regarding rent statements and accounting.

Name	Title	Home Phone Number	Cell Phone Number	Email Address